

FDA Staff Manual Guides, Volume I - Organizations and Functions

Department of Health and Human Services

Food and Drug Administration

Office of Operations

Office of Information Management and Technology

Office of Information Management

Office of Technology and Delivery

Effective Date: December 14, 2018

1. Office of Technology and Delivery (DCNFAB)

- A. Coordinates and partners with the Chief Information Officer (CIO) in development and maintenance of the Food and Drug Administration's (FDA) policies and procedures for independent verification and validation of Information Technology (IT) systems.
- B. Partners with the Department and other interagency groups to guide and align FDA to government-wide initiatives regarding information security, technologies and mandates.
- C. Manages Disaster Recovery and Continuity of Operations Plan (COOP) activities.
- D. Designs, deploys, monitors, and operates infrastructure hardware and software including servers, storage, network, and security devices and infrastructure management related software.
- E. Designs, develops, implements, and maintains FDA software applications, Commercial Off-The-Shelf (COTS) software, Information Technology (IT) systems, systems support and maintenance, and their integration by utilizing sanctioned plans such as cloud computing, incremental deliveries, and structured governance principles.
- F. Establishes and implements an Enterprise IT Common Component Framework containing modules/services to be shared across information systems and maintains enterprise applications to support FDA business processes and objectives.

G. Manages, coordinates and communicates changes for FDA's computing environments.

2. Delivery Management Support Staff (DCNFAB1)

A. Ensures transparency into IT Operations and ensures delivery of IT product and service needs.

B. Provides, manages, coordinates and communicates changes to FDA's computing environments.

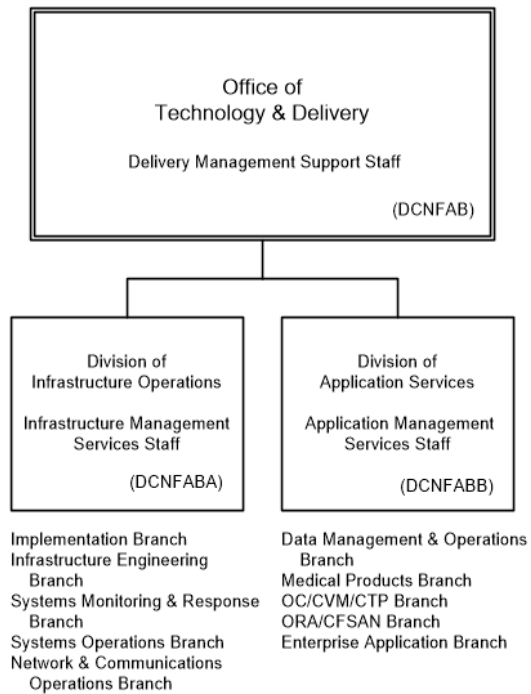
C. Manages all infrastructure changes and configuration items and assets throughout the lifecycle of a system.

D. Manages the information technology service request known as Intake.

3. Authority and Effective Date

The functional statements for the Office of Technology and Delivery were approved by the Secretary for Health and Human Services and effective on December 14, 2018.

**Department of Health and Human Services
Food and Drug Administration
Office of Operations
Office of Information Management and Technology
Office of Technology and Delivery**



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The following is the Department of Health and Human Services, Food and Drug Administration, Office of Operations, Office of Information Management and Technology, Office of Information Management, Office of Technology and Delivery organization structure depicting all the organizational structures reporting to the Director.

These organizations below report to the Office of Technology and Delivery (DCNFAB)

Delivery Management Support Staff
Division of Infrastructure Operations (DCNFABA)
Division of Application Services (DCNFABB)

These organizations below report to the Division of Infrastructure Operations (DCNFABA)

Infrastructure Management Services Staff
Implementation Branch
Infrastructure Engineering Branch
Systems Monitoring and Response Branch
Systems Operations Branch (DCNFABA5)
Network and Communications Operations Branch

These organizations below report to the Division of Application Services (DCNFABB)

Application Management Services Staff
Data Management and Operations Branch
Medical Products Branch
OC/CVM/CTP Branch
ORA/CFSAN Branch
Enterprise Application Branch